**MEETING REPORT**

**Team Name: Epoka Unified System Date of Meeting: 02/04/2019**

**Start Time: 8:45 End Time: 10:15 Meeting Location: Epoka University**

**Moderator: Ergi Dervishaj Recorder: Megi Hoxha**

**Other Members Present:**

1. **Krist Kokali**
2. **Gerard Kraja**
3. **Paolo Miraka**

**Members Absent:**

1. **Edlira Peli**

**Topics Discussed:**

* **Conversed about how “Settings” should look and its functionalities.**
* **Finish the design of the application, so we can continue with the coding.**
* **Finish sketching and upload them to the “First Draft” folder in Github.**
* **Discussed on how to improve the “Requirements Specification” document for the next draft.**
* **Discussed about different user scenarios and the use cases each actor in our software can do.**

**Decisions Made:**

* **Finish “Settings” by today.**
* **The design of the application should be finished by Wednesday.**
* **The sketches should be uploaded today, in order to make more time for the other requirements of the project.**

**Tasks Assigned:**

* **Ergi Dervishaj & Paolo Miraka – UI & UX Design (Web View).**
* **Megi Hoxha – UI & UX Design (Mobile View) & Sketches (by hand).**
* **Gerard Kraja – Improve “Requirements Specifications”**
* **Krist Kokali – Write user cases and scenarios about the actors in our application**

**Time, Place, and Agenda for Next Meeting: 10:30 – 13:30, Tuesday, Epoka University**